



*Helping People Achieve Dignity,  
Independence and Their Dreams"*

# **FY18 PROVIDER NETWORK DEVELOPMENT PLAN FY 2019-2020**

(ALSO REFERRED TO AS THE LOCAL PLANNING NETWORK DEVELOPMENT PLAN)

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# 2018 Provider Network Development Plan

Complete and submit in **Word** format (**do not PDF**) to [performance.contracts@dshs.state.tx.us](mailto:performance.contracts@dshs.state.tx.us) no later than April 30, 2018.

All Local Mental Health Authorities and Local Behavioral Health Authorities (LMHA/LBHAs) must complete Part I, which includes baseline data about services and contracts and documentation of the LMHA/LBHA's assessment of provider availability, and Part III, which documents PNAC involvement and public comment.

Only LMHA/LBHAs with interested providers are required to complete Part II, which includes procurement plans.

When completing the template:

- ◆ Be concise, concrete, and specific. Use bullet format whenever possible.
- ◆ Provide information only for the period since submission of the 2016 Local Provider Network Development Plan (LPND Plan).
- ◆ When completing a table, insert additional rows as needed.

NOTES:

- This process applies only to services funded through the Mental Health Performance Contract Notebook (PCN); it does not apply to services funded through Medicaid Managed Care. Throughout the document, data is requested only for the non-Medicaid population.
- The requirements for network development pertain only to provider organizations and complete levels of care or specialty services. Routine or discrete outpatient services and services provided by individual practitioners are governed by local needs and priorities and are not included in the assessment of provider availability or plans for procurement.

# PART I: Required for all LMHA/LBHAs

## Local Service Area

1) Provide the following information about your local service area. Most of the data for this section can be accessed from the following reports in MBOW, using data from the following report: 2016 LMHA/LBHA Area and Population Stats (in the General Warehouse folder).

<b>Population</b>	453,702	<b>Number of counties (total)</b>	9
<b>Square miles</b>	6,721.50	♦ <b>Number of urban counties</b>	4
<b>Population density</b>	67.5	♦ <b>Number of rural counties</b>	5

Note: Urban / Rural designations come from <https://dshs.texas.gov/chs/hprc/counties.shtm>

Major populations centers (add additional rows as needed):

Name of City	Name of County	City Population	County Population	County Population Density	County Percent of Total Population
Texarkana	Bowie	37,679	94,012	104.6	20.7%
Atlanta	Cass	5,638	30,012	32.5	6.6%
Longview	Gregg	82,055	123,367	445.4	27.2%
Marshall	Harrison	23,561	66,661	72.9	14.7%
Jefferson	Marion	2,045	10,064	27.7	2.2%
Carthage	Panola	6,756	23,243	29.7	5.1%
Clarksville	Red River	3,285	12,229	12.4	2.7%
Henderson	Rusk	13,416	52,833	57.7	11.6%

Gilmer	Upshur	5,216	41,281	67.4	9.1%
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Note: most figures came from the more current value listed on website: United States Census Quick Facts  
<https://www.census.gov/quickfacts/fact/table>

**Current Services and Contracts**

- 2) Complete the table below to provide an overview of current services and contracts. Insert additional rows as needed within each section.
- 3) List the service capacity based on FY 2017 data.
  - a) For Levels of Care, list the non-Medicaid average monthly served. (Note: This information can be found in MBOW, using data from the following report in the General Warehouse folder: LOC-A by Center (Non-Medicaid Only and All Clients).
  - b) For residential programs, list the total number of beds and total discharges (all clients).
  - c) For other services, identify the unit of service (all clients).
  - d) Estimate the FY 2018 service capacity. If no change is anticipated, enter the same information as Column A.
  - e) State the total percent of each service contracted out to external providers in 2017. In the sections for Complete Levels of Care, do not include contracts for discrete services within those levels of care when calculating percentages.

	FY 2017 service capacity (non-Medicaid only)	Estimated FY 2018 service capacity (non-Medicaid only)	Percent total non-Medicaid capacity provided by external providers in FY 2017*
<b>Adult Services: Complete Levels of Care</b>			
Adult LOC 1m	4	4	0%
Adult LOC 1s	1104	1104	0%
Adult LOC 2	17	17	0%
Adult LOC 3	51	51	0%
Adult LOC 4	24	24	0%
Adult LOC 5	154	154	0%

<b>Child and Youth Services: Complete Levels of Care</b>	<b>FY 2017 service capacity (non-Medicaid only)</b>	<b>Estimated FY 2018 service capacity (non-Medicaid only)</b>	<b>Percent total non-Medicaid capacity provided by external providers in FY 2017*</b>
Children's LOC 1	41	41	0%
Children's LOC 2	85	85	0%
Children's LOC 3	13	13	0%
Children's LOC 4	1	1	0%
Children's CYC	11	11	0%
Children's LOC 5	2	2	0%

<b>Crisis Services</b>	<b>FY 2017 service capacity</b>	<b>Estimated FY 2018 service capacity</b>	<b>Percent total capacity provided by external providers in FY 2017*</b>
Crisis Hotline	4,352	4,352	0%
Mobile Crisis Outreach Team	6,256	6,256	0%
Other (Please list all PESC Projects and other Crisis Services):			
PESC Project in Marshall	16 beds / 485 discharges	200 discharges – program consolidated with Atlanta in March 2018	0%
PESC Project in Kilgore & Crisis Stabilization Unit	9 beds / 555 discharges	324 discharges – program consolidating to Atlanta in May 2018	0%
Atlanta Regional Crisis Response Center	24 beds / 716 discharges	788 discharges anticipated	0%
Purchased Psychiatric Inpatient Bed Days	97 discharges	100 discharges estimated	100%

- 4) List **all** of your FY 2017 Contracts in the tables below. Include contracts with provider organizations and individual practitioners for discrete services. If you have a lengthy list, you may submit it as an attachment using the same format.
- a) In the Provider column, list the name of the provider organization or individual practitioner. The LMHA/LBHA must have written consent to include the name of an individual peer support provider. For peer providers that do not wish to have their names listed, state the number of individuals (e.g., “3 Individuals”).
- b) List the services provided by each contractor, including full levels of care, discrete services (such as CBT, physician services, or family partner services), crisis and other specialty services, and support services (such as pharmacy benefits management, laboratory, etc.).

<b>Provider Organizations</b>	<b>Service(s)</b>
Tejas Behavioral Health Management Association	Managed Care Services
Red River Pharmacies	Pharmacy Services
Louis Morgan Drugs #4	Pharmacy Services
East Texas Behavioral Health Network	Pharmacy Services
East Texas Behavioral Health Network	Authorizations, Telemedicine, Medical Director,
JSA Health, LLC	Psychiatric Services – Telemedicine
Texoma Medical Center	Inpatient Psychiatric Hospitalization for Crisis Stabilization
Magnolia Hospital of Longview	Inpatient Psychiatric Hospitalization for Crisis Stabilization
Glen Oaks Hospital	Inpatient Psychiatric Hospitalization for Crisis Stabilization
East Texas Behavioral Health Center	Inpatient Psychiatric Hospitalization for Crisis Stabilization
Allegiance Special Hospital	Host location for PESC & CSU in Kilgore
Avail Solutions, Inc.	On-Call Crisis Services & Hotline
Acuity Diagnostics	Laboratory Services
CHRISTUS St. Michael – Atlanta	Host location for Atlanta Regional Crisis Response Center and future home of Atlanta Crisis Stabilization Unit

Texas Regional Healthcare (Cardiology Specialists)	Read EKGs for Crisis Programs operated by Community Healthcore
Wellness Pointe	Integrated Health Clinic
Harrison County Sheriff's Department	Three Mental Health Deputies
East Texas Center for Independent Living	Sign Language Services
Healthcare Express	Employee lab work and immunizations

<b>Individual Practitioners</b>	<b>Service(s)</b>
Brett Abernethy, MO	Psychiatrist – Child/Adult
Byron Wadley, MD	Psychiatrist - Adult
Tom Tinsley, LPC	LPC Supervision
Beverly Sable	Counselor for RCRC programs
Barbara Morgan, LCSW	LPC Supervision and Training
Barbara Wilson, LPC	Counselor – Crisis Services

## **Administrative Efficiencies**

5) *Using bullet format, describe the strategies the LMHA/LBHA is using to minimize overhead and administrative costs and achieve purchasing and other administrative efficiencies, as required by the state legislature (see Appendix C).*

♦ Community Healthcore purchases from the State of Texas State Contract System when it is best value.
♦ Community Healthcore has consolidated some administrative positions into combined positions rather than fund two positions. One example is taking the role of Community Liaison position and distributing the job functions to key administrative positions. A similar example is taking the position of Director of Quality Management and delegating those functions to key staff.
♦ Community Healthcore utilizes the Datis E3 personnel software to better manage employee positions, staff time, payroll and other personnel functions.
♦ Community Healthcore applies for and has been awarded an array of grants to extend the services to our target

<p>population. Grants include TBRA Home services, Rapid Re-Housing, SAMHSA Integrated Health, Veterans, Opioid, Students at Risk, Parents as Teachers, and Aging and Disability Resource Center. Additional funding for these projects also helps spread the administrative costs over a larger revenue base.</p>
<ul style="list-style-type: none"> <li>◆ Community Healthcore is working with Special Health Resources of Texas, a Federally Qualified Health Center, who is sub-leasing space at two locations and providing primary care health services to those interested. Persons served have better health outcomes and the Center has a reduction of operating cost.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Community Healthcore in partnership with a grant from the Episcopal Health Foundation is working with key community partners (hospitals, first responders, law enforcement, Federally Qualified Health Centers, and city government) for better coordination of high need individuals to improve their wellness and reduce costs.</li> </ul>
<ul style="list-style-type: none"> <li>◆ Community Healthcore is supporting a Peer operated program which is working to become an independent Consumer Operated Service Program (COSP) that would be able to provide services to our target population.</li> </ul>

6) *List partnerships with other LMHA/LBHAs related to planning, administration, purchasing, and procurement or other authority functions, or service delivery. Include only current, ongoing partnerships.*

<b>Start Date</b>	<b>Partner(s)</b>	<b>Functions</b>
1998	<p>East Texas Behavioral Health Network (ETBHN): ACCESS, Andrews Center, Bluebonnet Trails, Burke Center, Gulf Bend, Gulf Coast, Lakes Regional, Pecan Valley, Spindletop, and Tri-County. ETBHN is a network of eleven Community Mental Health and Developmental Disability Service Centers. Covering most counties in Texas. Established as a response to challenges of these organizations in delivering care effectively and efficiently to clients. In the constantly changing environment we exist, it is necessary that ETBHN be adaptable to the changing needs of centers we serve.</p>	<p>Community Healthcore as a member of ETBHN shares the cost for Medical Director, Closed Pharmacy, Telemedicine Services, and Authorizations of treatment plans.</p>



2015	Tejas Health Management Association is an entity created by three community centers and is supporting a number of entities across Texas.	Tejas serves a number of functions including IT support for Managed Care including the MCO Request Form Generator and the Benefits Eligibility Comparison Application. It also provides technical support with Managed Care contracting including contract review and new product lines.
1976	Texas Council for Community Centers	Community Healthcore is a member of the Texas Council for Community Centers. This organization provides technical assistance through specific consortiums and special interest groups including mental health, billing, medical, human resources, information technology, intellectual disabilities, and the like.

### **Provider Availability**

*NOTE: The LPND process is specific to provider organizations interested in providing full levels of care to the non-Medicaid population or specialty services. It is not necessary to assess the availability of individual practitioners. Procurement for the services of individual practitioners is governed by local needs and priorities.*

7) *Using bullet format, describe steps the LMHA/LBHA took to identify potential external providers for this planning cycle. Please be as specific as possible. For example, if you posted information on your website, how were providers notified that the information was available? Other strategies that might be considered include reaching out to YES waiver providers, HCBS providers, and past/interested providers via phone and email; contacting your existing network, MCOs, and behavioral health organizations in the local service area via phone and email; emailing and sending letters to local psychiatrists and professional associations; meeting with stakeholders, circulating information at networking events, seeking input from your PNAC about local providers.*

◆ The HHSC website was monitored for potentially interested providers. No provider expressed interest for Non-Medicaid Services in Community Healthcore’s catchment area.
◆ Local Plan posted on the website along with contact information.
◆ Newspapers in the Longview and Texarkana announced posting of the local plan.
◆

8) Complete the following table, inserting additional rows as needed.

- ◆ List each potential provider identified during the process described in Item 7 of this section. Include all current contractors, provider organizations that registered on the HHSC website, and provider organizations that have submitted written inquiries since submission of 2016 LPND plan. You will receive notification from HHSC if a provider expresses interest in contracting with you via the HHSC website. Provider inquiry forms will be accepted through the HHSC website through February 28, 2018. **Note:** Do not finalize your provider availability assessment or post the LPND plan for public comment before March 1, 2018.
- ◆ Note the source used to identify the provider (e.g., current contract, HHSC website, LMHA/LBHA website, e-mail, written inquiry).
- ◆ Summarize the content of the follow-up contact described in Appendix A. If the provider did not respond to your invitation within 14 days, document your actions and the provider’s response. In the final column, note the conclusion regarding the provider’s availability. For those deemed to be potential providers, include the type of services the provider can provide and the provider’s service capacity.

Provider	Source of Identification	Summary of Follow-up Meeting or Teleconference	Assessment of Provider Availability, Services, and Capacity

## Part II: Required for LMHA/LBHAs with potential for network development

### Procurement Plans

*If the assessment of provider availability indicates potential for network development, the LMHA/LBHA must initiate procurement. 25 TAC §412.754 describes the conditions under which an LMHA/LBHA may continue to provide services when there are available and appropriate external providers. Include plans to procure complete levels of care or specialty services from provider organizations. Do not include procurement for individual practitioners to provide discrete services.*

- 9) *Complete the following table, inserting additional rows as need.*
- ◆ *Identify the service(s) to be procured. Make a separate entry for each service or combination of services that will be procured as a separate contracting unit. Specify Adult or Child if applicable.*
  - ◆ *State the capacity to be procured, and the percent of total capacity for that service.*
  - ◆ *Identify the geographic area for which the service will be procured: all counties or name selected counties.*
  - ◆ *State the method of procurement—open enrollment (RFA) or request for proposal.*
  - ◆ *Document the planned begin and end dates for the procurement, and the planned contract start date.*

<b>Service or Combination of Services to be Procured</b>	<b>Capacity to be Procured</b>	<b>Method (RFA or RFP)</b>	<b>Geographic Area(s) in Which Service(s) will be Procured</b>	<b>Posting Start Date</b>	<b>Posting End Date</b>	<b>Contract Start Date</b>

## Rationale for Limitations

**NOTE: Network development includes the addition of new provider organizations, services, or capacity to an LMHA/LBHA's external provider network.**

10) Complete the following table. Please review 25 TAC §412.755 carefully to be sure the rationale addresses the requirements specified in the rule (See Appendix B).

- ◆ Based on the LMHA/LBHA's assessment of provider availability, respond to each of the following questions.
- ◆ If the response to any question is Yes, provide a clear rationale for the restriction based on one of the conditions described in 25 TAC §412.755.
- ◆ If the restriction applies to multiple procurements, the rationale must address each of the restricted procurements or state that it is applicable to all of the restricted procurements.
- ◆ The rationale must provide a basis for the proposed level of restriction, including the volume of services to be provided by the LMHA/LBHA.

	Yes	No	Rationale
1) Are there any services with potential for network development that are not scheduled for procurement?			
2) Are any limitations being placed on percentage of total capacity or volume of services external providers will be able to provide for any service?			
3) Are any of the procurements limited to certain counties within the local service area?			
4) Is there a limitation on the number of providers that will be accepted for any of the procurements?			

11) If the LMHA/LBHA will not be procuring all available capacity offered by external contractors for one or more services, identify the planned transition period and the year in which the LMHA/LBHA anticipates procuring the full external provider capacity currently available (not to exceed the LMHA/LBHA's capacity).

Service	Transition Period	Year of Full Procurement

### Capacity Development

12) In the table below, document your procurement activity since the submission of your 2016 LPND Plan. Include procurements implemented as part of the LPND plan and any other procurements for complete levels of care and specialty services that have been conducted.

- ◆ List each service separately, including the percent of capacity offered and the geographic area in which the service was procured.
- ◆ State the results, including the number of providers obtained and the percent of service capacity contracted as a result of the procurement. If no providers were obtained as a result of procurement efforts, state "none."

Year	Procurement (Service, Percent of Capacity, Geographic Area)	Results (Providers and Capacity)

## PART III: Required for all LMHA/LBHAs

### **PNAC Involvement**

*13) Show the involvement of the Planning and Network Advisory Committee (PNAC) in the table below. PNAC activities should include input into the development of the plan and review of the draft plan. Briefly document the activity and the committee's recommendations.*

<b>Date</b>	<b>PNAC Activity and Recommendations</b>
11/2/17	The Consolidated Planning Advisory Committee (CPAC) which is Community Healthcore's Local Planning and Network Advisory Committee reviewed the purpose of the Local Planning Network Development Plan (Provider Network Development Plan). After discussion, the CPAC affirmed the prior plan's approach to group nine county catchment area into three bundles.
1/4/2018	The CPAC reviewed the timeline for the Local Network Development Plan. No providers have expressed interest on the HHSC website.
4/5/2018	The CPAC were notified that no Providers expressed interest through the HHSC website.
4/18/2018	The Regional Planning and Network Development Committee is scheduled to review the Plans and Comments at a scheduled meeting on Wednesday, April 18 <sup>th</sup> .



## **Appendix A**

### **Assessing Provider Availability**

Provider organizations can indicate interest in contracting with an LMHA/LBHA through the [LPND website](#) or by contacting the LMHA/LBHA directly. On the LPND website, a provider organization can submit a Provider Inquiry Form that includes key information about the provider. HHSC will notify both the provider and the LMHA/LBHA when the Provider Inquiry Form is posted.

During its assessment of provider availability, it is the responsibility of the LMHA/LBHA to contact potential providers to schedule a time for further discussion. This discussion provides both the LMHA/LBHA and the provider an opportunity to share information so that both parties can make a more informed decision about potential procurements.

The LMHA/LBHA must work with the provider to find a mutually convenient time. If the provider does not respond to the invitation or is not able to accommodate a teleconference or a site visit within 14 days of the LMHA/LBHA's initial contact, the LMHA/LBHA may conclude that the provider is not interested in contracting with the LMHA/LBHA.

If the LMHA/LBHA does not contact the provider, the LMHA/LBHA must assume the provider is interested in contracting with the LMHA/LBHA.

An LMHA/LBHA may not eliminate the provider from consideration during the planning process without evidence that the provider is no longer interested or is clearly not qualified or capable of provider services in accordance with applicable state and local laws and regulations.



## Appendix B

### 25 TAC §412.755. Conditions Permitting LMHA Service Delivery.

An LMHA may only provide services if one or more of the following conditions is present.

- (1) The LMHA determines that interested, qualified providers are not available to provide services in the LMHA's service area or that no providers meet procurement specifications.
- (2) The network of external providers does not provide the minimum level of individual choice. A minimal level of individual choice is present if individuals and their legally authorized representatives can choose from two or more qualified providers.
- (3) The network of external providers does not provide individuals with access to services that is equal to or better than the level of access in the local network, including services provided by the LMHA, as of a date determined by the department. An LMHA relying on this condition must submit the information necessary for the department to verify the level of access.
- (4) The combined volume of services delivered by external providers is not sufficient to meet 100 percent of the LMHA's service capacity for each level of care identified in the LMHA's plan.
- (5) Existing agreements restrict the LMHA's ability to contract with external providers for specific services during the two-year period covered by the LMHA's plan. If the LMHA relies on this condition, the department shall require the LMHA to submit copies of relevant agreements.
- (6) The LMHA documents that it is necessary for the LMHA to provide specified services during the two-year period covered by the LMHA's plan to preserve critical infrastructure needed to ensure continuous provision of services. An LMHA relying on this condition must:
  - (A) document that it has evaluated a range of other measures to ensure continuous delivery of services, including but not limited to those identified by the LANAC and the department at the beginning of each planning cycle;
  - (B) document implementation of appropriate other measures;

(C) identify a timeframe for transitioning to an external provider network, during which the LMHA shall procure an increasing proportion of the service capacity from external provider in successive procurement cycles; and

(D) give up its role as a service provider at the end of the transition period if the network has multiple external providers and the LMHA determines that external providers are willing and able to provide sufficient added service volume within a reasonable period of time to compensate for service volume lost should any one of the external provider contracts be terminated.

### **Appendix C**

House Bill 1, 85<sup>th</sup> Legislature, Regular Session, 2017 (Article II, Health and Human Services Commission Rider 147):

Efficiencies at Local Mental Health Authorities and Intellectual Disability Authorities. The Health and Human Services Commission shall ensure that the local mental health authorities and local intellectual disability authorities that receive allocations from the funds appropriated above to the Health and Human Services Commission shall maximize the dollars available to provide services by minimizing overhead and administrative costs and achieving purchasing efficiencies. Among the strategies that should be considered in achieving this objective are consolidations among local authorities and partnering among local authorities on administrative, purchasing, or service delivery functions where such partnering may eliminate redundancies or promote economies of scale. The Legislature also intends that each state agency which enters into a contract with or makes a grant to local authorities does so in a manner that promotes the maximization of third party billing opportunities, including to Medicare and Medicaid. Funds appropriated above to the Health and Human Services Commission in Strategies I.2.1, Long-Term Care Intake and Access, and F.1.3, Non-Medicaid IDD Community Services, may not be used to supplement the rate-based payments incurred by local intellectual disability authorities to provide waiver or ICF/IID services. (Former Special Provisions Sec. 34)